



Phoenix Flyers AC
Committee Meeting – 13th May 2019
Minutes

1 In Attendance

Frank Stephenson, Mark Ellis, Gillian Kemp, Samantha Keogh, Steve Foster & Lesley Foster

2 Apologies for Absence

Tracey Matheson-Smith & Michael Keogh

Actions from Last Meeting

- Gillian to keep chasing Fram School for Track fees invoices – Gillian keeps chasing & the school eventually send the invoices
- Gillian to email HMRC on club status – no reply received as yet
- Mark to continue to update events and kit pages – events sorted but kit still to sort & target of next meeting to complete
- Mark to look at stats for the website – not done yet due to lack of time
- Gillian to compile an email list of non-members – in progress & email address is now on the first night form
- Mark to look at linking the Facebook & Instagram pages – not possible as our Facebook is a Group page
- Mark & Sam to sort out health check and then look at applications – Health Check sorted and applications in progress
- Mark to look for ball bags or wheeled storage bags – Steve solved this one and we have two wheeled storage boxes
- Mark to finalise the remaining volunteer courses and update the volunteer record – EA have now been chased twice on this one & will chase again

3 Financial Update

Current Surplus Members Contributions is £2,772.23 however the NEYDL fees of £300 are still due. It was noted that the increased numbers for Young Sparks and the Run & Revise event had also improved the finances.

The major costs paid on behalf of members in the month included track fees, EA registrations and the storage boxes.

As the finances were in a good state it was agreed that we would purchase some additional cones (for Young Sparks) and a 500g Javelin.

Action: Mark to order the cones & javelin via Easyfundraising/Amazon.

4 Website Update

The action on stats for the website still needs to be explored and a subsequent update to Wix suggests this may be available and Mark will look at this.

The kit pages are the next priority and the target is to update this for the next meeting.

Actions: Mark to look at stats for website and the kit page



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5 Social Media Update

We now have 83 followers on Facebook (up 8), 32 on Twitter (up 4) and 22 on Instagram (up 2).

Action:

6 Funding Update

The Health Check from County Durham Sport has been completed.

Sam and Mark are to look at funding options and a High Jump bed is the next target. A bid for Tesco blue token collections is part done and will be completed and progressed soon.

The club is also to complete a bid via the Durham Area Action Partnership and the local County Councillors for a long jump pit. The cost of the project is just over £11k and this will be funded by a mix of the AAP, Councillors and a contribution from Framwellgate School (as the pit would be available for them). The price is for a 8m x 3m pit with a 30m track runway and a cover.

It was also discussed that we could submit a second bid to the County Durham Community Foundation as we're in a new financial year

Actions: Mark to write the bid documents for the AAP long jump bid

Sam to complete the Tesco blue tokens application

Mark & Sam to look at other funding options available from Country Durham Sport

7 Gamechangers & County Durham Athletics Network

The Game Changers project had stalled to an extent as the EA contact has left her role. Mark has chased EA twice for the missing voucher codes for courses and he'd chase again to get a reply. It was agreed that the club would fund Athletics Leader places for Max, Luke H & Owen.

The lack of interest from the Fram School pupil selected for the Athletics Leader course funded by Game Changes was also discussed and it was agreed that the school should find an alternative student.

The CDAN meeting followed the committee meeting and an update will be given at our next meeting.

Actions: Mark to keep chasing EA for Game Changers course voucher codes

Mark to chase Caroline Slane at Fram School re the Athletics Leader course

Mark to speak to Max, Luke H & Owen re Athletics Leader course

8 Club Admin Items

NEYDL – the next fixture was on Saturday 18th May and we still needed volunteers for the results program, and this would allow Mark to track judge and gain us extra points. Mark was to message to see if Louise McLellan was available and Gillian/Sam were to speak to parents at training on the night



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after the meeting. It was noted that the first fixture had been a great success with the athletes and parents all enjoying their day.

9 Any Other Business

- After the success of the fundraising from selling cakes at the Run and Revise event, it was suggested that we could merge the Kit Exchange into a "Kit & Cake Night" to run once per month
- The Hog Roast event will take place on Saturday 22nd June and Gillian has arranged tickets etc for the event – we need to keep pushing the event
- Frank & Sam to arrange a follow up meeting with Framwellgate School

10 Date & Time of Next Meeting

The next meeting will be on Monday 17th June at 6.30pm at Framwellgate School.

Notes completed – 24th May 2019