



Phoenix Flyers AC  
Committee Meeting – 7<sup>th</sup> Oct 2019  
Minutes

## 1 In Attendance

Frank Stephenson, Mark Ellis, Gillian Kemp, Samantha Keogh, Steve Foster & Lesley Foster

## 2 Apologies for Absence

None

### Actions from Last Meeting

- Web stats are now available and will be reported in the website section
- Athletics Leader courses should be booked for Matthew G, Max B, Owen W, Thomas J, Katie M & Katie G – Gillian to check that Owen is booked and send the receipts for 3 courses to Sam to claim from CDS
- Frank has met with Fram School on long jump bid and chasing longer term contract from the school
- Mark to arrange website training for Louise McLellan
- Mark to submit CDAN expense claim for Sam's coach course
- Mark to contact local schools to promote main group – starting with Fram School and St Leonard's
- Updated bio needed from Lesley for committee role

## 3 Financial Update

Current Surplus Members Contributions is £3,433.69 however the NEYDL fees of £300 are still due. Nightly subs are still the biggest income with tuck shop and Young Sparks topping up income.

This month had been an expensive one as we had £260 in track fees, ordered a new light at £676.80 and paid for the Athletics Leader courses (£120) and £270 for Sam's coach course. However, we will be reclaiming these last two items with funding from County Durham Sport and CDAN.

### Action:

## 4 Website Update

The event pages have been updated again, along with adding the training plan for October.

The webstats are now live and we've had 106 website views, 336 page visits & 79 unique visitors. Of the 106 website views, 102 of these have been from the UK, 2 from the USA and 1 from Saudi Arabia.

**Actions:** Training for Louise McLellan to sort out

## 5 Social Media Update

We now have 107 followers on Facebook (up 4), 40 on Twitter (down 1) and 38 on Instagram (up 2).



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**Action:**

**6 Funding Update**

The AAP Bid has come back from scrutiny and we have to provide written permission from Durham County Council for the long jump pit to be on the school site and also written permission from the school. A third quote is also required along with a longer contract with the school (which Frank is on with). The County Durham Sport list is to be explored to pursue a bid for a high jump bed and equipment.

**Actions:** Approaches to Asda & Sainsburys to be made.  
Written permissions to acquire (Mark has requested them).  
Third long jump pit quote required (Mark to sort).

**7 Gamechangers & County Durham Athletics Network**

The Gamechangers project was more or less complete with the exception of finding two volunteers for the officials courses in November. We do need to work out what the Athletics Leaders want to do once they've completed their course on the 13<sup>th</sup> October.

The CDAN Sportshall events are on the 17<sup>th</sup> November for U13/U15 athletes and 26<sup>th</sup> January 2020 for the U11 athletes.

**Actions:** Mark to finalise officials course volunteers.  
Committee members to talk to Athletics Leaders after they've completed the course.

**8 Club Admin Items**

**Presentation Event** – the event on the 29<sup>th</sup> September had been a great success and we agreed that any future event would be free to make sure that we can get as many people there as possible. It was also discussed that next time we could start later and offer a disco for a post-presentation party.

**Young Sparks** – The coaching of Young Sparks was discussed and it was agreed that Mark & Steve would rotate the sessions so that Steve didn't do them on his nights at work. It was also agreed that the sessions would only run in school term times. We're aiming to use the Reversaboard from the school for Young Sparks to practice on.

**Officials** – Mark to follow up on those who had shown an interest in volunteering for the courses in November.

**Action:** Mark to arrange officials course volunteers & book courses.

**9 Any Other Business**

- Producing an event guide was discussed so that we can encourage our new athletes to compete – one has been prepared by Mark and this will be circulated to athletes in coming weeks.



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- Frank suggested we should approach lapsed members and this was tasked to Gillian and Lesley to arrange.
- Halloween training would include a fancy dress prize (as per last year) costing £1 per athlete. The session will be indoors and Frank is away.
- Gillian requested a vest order for the younger athletes with Sportshall comps coming up.
- The Christmas Party was discussed and Sam & Steve are to look for an appropriate venue with a provisional date of the 25<sup>th</sup> January 2020 being agreed.

**10 Date & Time of Next Meeting**

The next meeting will be on Monday 11<sup>th</sup> November at 6.30pm at Framwellgate School.

Notes completed – 9<sup>th</sup> October 2019