



Phoenix Flyers AC  
Committee Meeting – 9 November  
2020  
Minutes

--

## 1 In Attendance

Frank Stephenson, Mark Ellis, Gillian Kemp, Samantha Keogh, Steve Foster, Lesley Foster

## 2 Apologies for Absence

Ben & Sue Crampton

### Actions from Last Meeting

- Mark still has to source a price for long jump pit edging as he's not had a response to previous price requests (to chase after lockdown).
- Ben to report on being able to access the website.
- Ben to update on progress for the athlete tracker.
- Hi-Viz vests have been ordered and delivered and are being sold with a £5 returnable deposit.
- Lesley to provide Ben with a no photos list of athletes.
- Mark has completed the latest AAP report on the jumps pit.
- Lesley to chase EA on how long membership forms are to be kept for.
- Container prices and location are all sorted.
- A reminder to parents on Track & Trace was sent.

## 3 Financial Update

Current Surplus Members Contributions is £7,227.46 which still includes the £2k grant from County Durham Community Foundation for equipment. We are up to date with track fees and we've paid the website subscription and a kit order during the current month. The club has also donated £44.50 to Macmillan following the Halloween dress up events.

### Action:

### Website Update

The website has had a little update to say that training is suspended due to lockdown. The website has had 46 site views in the previous 30 days.

**Actions:** Events page to be updated when any are added.

## 4 Social Media Update

We now have 156 followers on Facebook (up 1), 65 on Twitter (no change) and 77 on Instagram (up 2).

### Action:

## 5 Funding Update

We have submitted a bid to the Sport England Return to Play fund and this would cover the cost of the container, an additional floodlight, hi-viz vests,



Phoenix Flyers AC  
Committee Meeting – 9 November  
2020  
Minutes

contactless payment machine and various cleaning items. We should get a decision within 3 weeks (bid submitted on 4<sup>th</sup> November)

**Actions:**

**6 County Durham Athletics Network**

Nothing to report.

**Actions:**

**7 Club Admin Items**

**Training Groups** – Lesley has reported that we have over 20 athletes in the Yr6/Yr7 age group and it was agreed that we'd offer an U13 Development Group for training sessions post lockdown.

**Lockdown Training** – It was agreed that we would produce an Indoor challenge for each week during lockdown plus two separate Outdoor challenges for Sprint/Throws and Middle Distance. The first weekly challenges have been posted on social and shared via email. The coaches will agree a fresh challenge for each coming week.

**Equipment (Sportshall/Storage)** – Container prices & location are sorted and we're awaiting of the result of the bid from Sport England. If we are unsuccessful, we will look to buy a container from club funds.

**Cross Country Competition** – Mark has suggested that the club could host a Cross Country competition at the School at some point in the New Year. EA have held test events and license applications are being welcomed. There is an existing course that has been used and we could partner with NE Counties Athletics Association to help with the organising. Mark is to ask the school on their views first and then approach NECCA if we get a positive answer from the school.

**Virtual Presentation Night** – Mark had suggested that we look to hold a virtual presentation night as we have had athletes competing at a range of events since our last presentation event in September 2019. It was agreed that Mark would find the awards list from last year, Gillian would look at the attendance awards and Steve would look at medals. It was suggested that we could use Teams to host the event so that we could see people's reactions, with YouTube or Facebook lives being the other options.

**Actions:** Gillian to include the U13 Group in future survey monkey forms.

Coaches to agree the weekly lockdown training challenges.

Mark to ask Tony on the Cross Country competition.

Mark to share the awards from 2019 (completed).

Gillian to look at attendance numbers.

Steve to look at medals and trophy prices.



Phoenix Flyers AC  
Committee Meeting – 9 November  
2020  
Minutes

**9 Any Other Business**

- Steve has suggested that if anyone has any free time as we set up, if they can help Kamila to set up for her session. It was also suggested that Kamila could rotate around the groups to get more experience of coaching different disciplines.
- Mark mentioned that EA had shared how coach development would be carried out going forward, with a mix of parts of courses moving online, but CA and Coach still requiring “in person” days which may be tricky to deliver in the NE due to the facilities that EA usually used being closed. Mark will keep the group informed when courses are put on in the NE.

**Actions:** Mark to keep the group updated on coaching courses for 2021.

**10 Date & Time of Next Meeting**

The next meeting will be held on Monday 7<sup>th</sup> December 2020 at 6.30pm and is likely to be on Teams again.

Notes completed – 11<sup>th</sup> November 2020