



Phoenix Flyers AC
Committee Meeting – 5 October 2020
Minutes

1 In Attendance

Frank Stephenson, Mark Ellis, Gillian Kemp, Samantha Keogh, Steve Foster, Lesley Foster, Ben Crampton, Sue Crampton

Sue was welcomed to his first committee meeting.

2 Apologies for Absence

None

Actions from Last Meeting

- Mark has now asked for prices for edging for the jumps pit.
- Mark has sent the website log in details to Ben.
- Mark has contacted Tony at Fram School on training indoors and the little gym is still available to us.
- Lesley has removed past members from the EA portal.
- Mark has shared the return to training guidance again via email.
- Ben has trialled the athlete tracker and has a couple of changes to make it easier to use.
- Gillian has a price for the Hi-viz vests.
- Mark is waiting to hear from Tony on what Elvet Striders are doing with their track hire on Wednesday nights.
- Membership is now at 40, with 13 registered as competing athletes.
- Mark to share the Athletics365 email from England Athletics

3 Financial Update

Current Surplus Members Contributions is £7,116.17 which still includes the £2k grant from County Durham Community Foundation for equipment. We have had track fees to pay in this month and we have ordered a 5th flood light which is due for delivery during late October.

Action:

Website Update

The website has had a little update on the events page and Ben is looking at ways to easily add photos (with Lesley to supply a list of who can't be photographed). The website has had 41 site views in the previous 30 days.

Actions: Lesley to provide Ben with a no photos list.

4 Social Media Update

We now have 155 followers on Facebook (up 7), 65 on Twitter (no change) and 75 on Instagram (up 2).

Action:



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5 Funding Update

We have received another request for a project report from Durham AAP on the jumps pit.

Actions: Mark to complete the AAP report.

6 County Durham Athletics Network

Nothing to report.

Actions:

7 Club Admin Items

Training Groups & Autumn/Winter Training – Mark suggested that we should look to create an U13 development group so that we're better equipped ahead of the NEYDL in 2021. Lesley was to look at how many athletes this group may have (School Year's 6 & 7).

Membership – Lesley was going to ask EA on how long we need to keep membership forms for.

Equipment (Sportshall/Storage) – Gillian & Steve had looked at the price of containers and we had 3 prices of £1,675 (plus VAT & £185 delivery) from Fram School, £950 to £1,250 from Steve and £1,350 to £2,900 from Gillian (varying on sizes. The lower prices were for 10ft by 8ft containers. It was agreed to get firm prices, including delivery and Mark to ask Tony where a container would go. Once we had a firm price, Sam is to look at potential funding sources.

Actions: Lesley to contact EA on how long membership forms should be kept for.

Lesley to look at how many athletes would be in the U13 age group.

Gillian & Steve to get firm prices for buying a container.

Mark to ask Tony where the container would go.

9 Any Other Business

- Gillian has a price of just over £3 for Hi-viz vests and sizes are to be confirmed.
- Gillian asked if we can remind parents to sign in on the Track & Trace at training nights.
- Mark shared that there would be an extra NE Open Meeting at Morpeth on Sunday 18th October.
- Lesley suggested we should still do a Halloween dress up session on Thursday 29th October.
- Ben to share the athlete tracker with the coaches.
- Sam said that she might be available to coach a small group on Thursday nights but she'd confirm in the next few weeks.

Actions: Gillian to arrange Hi-Viz vests order.

Parents reminder on Track & Trace sign in (completed).



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Ben to share the athlete tracker with the coaches.
Sam to confirm when she's available to coach.

10 Date & Time of Next Meeting

The next meeting will be held on Monday 9th November 2020 at 6.30pm and is likely to be on Teams again.

Notes completed – 12th October 2020