



Phoenix Flyers AC
Committee Meeting – 8th February
2021
Minutes

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1 In Attendance

Frank Stephenson, Mark Ellis, Gillian Kemp, Samantha Keogh, Steve Foster, Lesley Foster, Ben Crampton

2 Apologies for Absence

None

Actions from Last Meeting

- Mark still has to source a price for long jump pit edging as he's not had a response to previous price requests (to chase after lockdown).
- Ben has updated the homepage on the website.
- Mark had completed the latest AAP report on the jumps pit, but it seems that it hadn't been received and a final report has now been submitted and the AAP have asked for photos of athletes jumping.
- Lesley to chase EA on how long membership forms are to be kept for. EA haven't replied, so Lesley to chase.

3 Financial Update

Current Surplus Members Contributions is £10,866 which still includes the £2k grant from County Durham Community Foundation for equipment & most of the £3.7k from Sport England. We are up to date with track fees. It was noted that the selection boxes at Christmas had been really well received.

Action:

Website Update

The website homepage update from Ben had been completed and are live. Ben has a series of improvements that we can complete over the winter months and these include the coaching and committee pages to follow the same style. The website has had 16 site views in the previous 30 days, which is down on our usual stats.

Actions: Events page to be updated with NEYDL dates
ME to get coaching bios & pics from Natasha & Kamila

4 Social Media Update

We now have 156 followers on Facebook (-), 67 on Twitter (up 3) and 87 on Instagram (up 10).

Action:

5 Funding Update

Mark confirmed that Budget Shipping Containers had still not been able to supply us with a container and that he'd then gone to another three local



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suppliers and got 3 prices. The best value was from Cleveland Containers at £1,695 plus VAT and £250 for delivery and they would be able to get one within 7 days of paying for it. It was agreed that we would order from them if Tony was happy with using another supplier. We would request a red one if possible and we discussed vinyling the container in the clubs colours (which is likely to be cheaper than painting it).

It was also agreed that we'd buy some shelving units for the container.

The Sport England bid also included funding for another floodlight and it was agreed that this would be purchased in the summer, ahead of next winter as its unlikely that we'll be back at training for many weeks before the clocks change.

Actions: ME to place check with Tony & then place the order with Cleveland Containers.

Shelving unit price needed.

GK to order the additional floodlight in July or August.

6 County Durham Athletics Network

Nothing to report, but Mark to check in with them,

Actions: ME to contact Brian at CDAN.

7 Club Admin Items

Cross Country Competition – The event has now been cancelled due to lockdown and it was agreed that we'd look at an alternative date in September or October.

Virtual Presentation Night – It was agreed that we wouldn't hold a presentation evening, but we would send attendance medals to all athletes who had attended at least 4 training sessions post-lockdown 1 and a separate medal for all athletes who had competed in the short outdoor season. These would be sent out in March along with a letter to say thank you from the club.

Membership Fees – Mark had suggested that we should look at a reduced 2021/2022 membership fee for any 2020/2021 members as they didn't get the full value from their fee. It was agreed that the club membership would be reduced to £15 per athlete for those who have a current membership. At the moment, EA haven't released what their competing membership fee would be.

DABGC – Mark confirmed that we had renewed our membership of Durham Association of Boys & Girls Club, which is free again for 2021.

Online Challenges – It was noted that other clubs had more success with their online challenges than we had, but we agreed to still push the EA Quadrathlon as this was something that could easily be done at home. Ben suggested a Strava based running challenge for the older athletes and it was agreed to try this.



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Coaching Development – it was noted that we need to grow the number of Coaching Assistants & Coaches that we have at the club to continue our development. We need to get more parents engaged and hopefully we'll be able to do this post-Covid. Ben was going to think about the CA course and Sam would be available to coach from May onwards. Timmy Crampton is going to complete the Leading Athletics course.

Committee/AGM – it was also noted that we needed to grow the committee and that Ben & Sue joining the group had added a new perspective and this is something we need to build on, especially as we have a maximum tenure on committee positions in our club constitution. The plan is to email all parents nearer the time of the AGM and hopefully they'll attend as the meeting will have to be virtual this year.

Actions: GK to put a list together on those attending 4 or more sessions.
ME to email parents to make sure that we've got addresses for everyone.
GK/SF to arrange price & design for the two different medals.
BC to look at Strava challenge for older athletes.
ME to push the AGM & adding more committee members.

9 Any Other Business

- Gillian raised that we would need to have our own insurance for the container and its contents.

Actions: GK to look at container insurance prices.

10 Date & Time of Next Meeting

The next meeting will be the Club's Annual General Meeting on Monday 15th March at 6.30pm and will likely to be on Teams.

Notes completed – 14th February 2021